

**DOVER PUBLIC LIBRARY
73 LOCUST STREET
DOVER, NH 03820
743-6050**

EXHIBIT POLICY

Organizations and individuals wishing to utilize the library for an exhibit must consult with the Assistant Library Director who will determine the relevance of, the conditions for, and the availability of suitable space for the exhibit. The following requirements also apply:

- 1. Library initiated exhibits will be given priority.**
- 2. Exhibits are scheduled for three weeks.**
- 3. Each exhibitor is responsible for hanging his/her own art work, and for providing all necessary materials for organizing an exhibit. The Library has a supply of S-hooks which can be used for hanging art work from the molding. We ask that no nails be used in the walls and we will provide a ladder.**
- 4. The Library cannot assume financial liability for loss or damage. Since the exhibit may be in an unsupervised area, exhibitors should consider the possibility of providing private insurance if security is a concern. Exhibitors must sign a waiver of liability holding the Library, its employees and trustees, and the City harmless for any damage to loaned material.**
- 5. Publicity is the responsibility of the exhibitor except when the exhibit is co-sponsored by the Library.**
- 6. Exhibitors may not schedule special openings or other events without the permission of the Assistant Library Director. All arrangements must be approved by the Assistant Library Director at least two weeks prior to the planned event. No alcoholic beverages may be served. The event must be open to the general public.**
- 7. No prices may be posted on the items in the exhibit, nor may an admission fee be charged. A price list may be discreetly placed in the exhibit. Transactions for the purchase of an exhibit item shall be directly between the purchaser and the exhibitor. No sales may be made on the premises. No exhibit material which is sold during its display in the library may be removed before the end of the exhibition period.**
- 8. An individual or group will not be allowed to exhibit more than once during any twelve (12) month period.**
- 9. Granting of permission to use Library facilities does not constitute an endorsement by the Library staff, the Library trustees, or the City of Dover, of the content of the Exhibit, the materials exhibited or of the Exhibitor(s).**
- 10. Failure to abide by these requirements could result in denial of further requests to utilize Library exhibit spaces.**

DOVER PUBLIC LIBRARY
EXHIBIT AGREEMENT
WAIVER OF LIABILITY

This Agreement is made the _____ day of _____
by and between the Dover Public Library and _____
(Lender)

1. That Lender wishes to loan to the Library _____
_____ to be exhibited for a period of 21 days.
2. That the Lender understands that his/her materials are loaned and exhibited at his/her own risk and that neither the Library Director or her staff, The Board of Library Trustees, nor the City of Dover shall be responsible for theft, vandalism, fire or other damage to the exhibit.
3. That the Lender will not bring any action against and shall hold the Library employees, the Library Director, the Board of Library Trustees and the City of Dover its agents and/or employees, harmless for any damage to the material loaned.

Cathleen Beaudoin
Director
Dover Public Library

(Lender)

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73 LOCUST STREET
DOVER, NH 03820
603-743-6050

EXHIBIT AGREEMENT CONTRACT

Date _____

Exhibitor's Name _____

Address _____

Telephone Number _____

I agree to exhibit my hobby, craft, or art work in the Dover Public Library from _____ to _____

I will contact the library one month before the scheduled exhibit time in order to arrange the exact time for setting up the exhibit.

I have read the Dover Public Library Exhibit Policy and agree to abide by the stipulations listed there.

Signed _____
(Lender)

WHO HAS SHOWN - AND WHEN

September 1999 Ross Bachelder (paintings)

October 1999 Raftery, Susan (paintings)

November 1999 Gaudette, Pat (watercolors)

November 1999 Canonico, Judy (watercolors/etc.)

December 1999 Friedman, Patricia (paintings) moved

January 2000 Kotlus, Anne S. (paintings)

January 2000 McCarthy-Charle, Shaune (sculptures,

January 2000 Weeks, Nathan O./Anne S. Kotlus

February-March 2000 Jane Kaufman (clay sculptures)

February_March Dover High School

April-May 2000 Roger Galusko (pottery)

April-May 2000 John & Nancy Nelson (watercolors)

May-June Don Hirst (paintings - oil)

May-June 2000 Tamsin Whitehead (sculpture)

June-July Marilyn Follansbee (quilts)

August 2000 Jerry Stutzky (watercolors)

August-September 2000 Sharon Tullar (clay)

September 2000 Barbara Crosby (watercolors)

October 2000 George Cunningham (watercolors)

November 2000 Paulette Werger, Kit Cornell, David Leach
Trio; clay, metal, wood

December 2000 Sanctuary Arts faculty: Christopher Gowell
mixed media

January 2001 Parul Smith (watercolors)

February 2001 "Pots and Shots" Steve Salniker (photos) and Andi

March 2001 Toni Vanderveer and Susan Dickinson (watercolors)

CONTACTS

New Hampshire Art Association; Audrey Sylvester is head
271-2789 asylvester@NHSA.state.nh.us

American Council for the Arts
212-223-2787

N. H. State Council on the Arts 271-2789

N. H. Women's Caucus for Art, they have "opportunity" section
in their newsletter. Editor is Catherine M. Judge
cmjudgel@hotmail.com
Moongate Studio, 32 Ashburham St., Fitchburg, MA 04120
978-343-7557

Bachelder, Ross 207-698-5907, paintings

Canonico, Judy 749-5431, watercolors

Covert, Audrey 749-7360, paintings

Crosby, Barbara 742-7411, watercolors

Cunningham, George 749-9581 paintings

Follansbee, Marilyn 749-3777, quilts

Galusko, Roger 332-1871 pottery

Gaudette, Pat 749-5985, watercolors

Hirst, Don 868-3274, oils

Holt, Cynthia (Plus Time N. H. Children's Photography) (showed
at Rochester Library) 800-432-5851

Kane, Tracy DAA 659-3399

Kaufman, Jane 868-2180 clay sculptures

Kotlus, Anne S. 742-6335 (paintings)

McCarthy-Charle, Shaune 692-3304, bronze sculpture

Nelson, John and Nancy 868-1582, pastels/oils

Raftery, Susan 743-5791, watercolors
Rochester Art Teachers 332-0757 and 332-4090
Salniker, Steve (photography) 749-0957 (home); 868-4375 (work)
Sanctuary Arts/Christopher Gowell 207-438-9826
A Safe Place (showed at Rochester Library) 330-0214
Smith, Parul animal watercolors 659-3055
Stutzky, Jerry 868-6299, paintings
Tullar, Sharon 868-3201 pottery
Van der Veer, Toni 742-3210, watercolors
Werger, Paulette 742-0180 (home) jewelry
Whitehead, Tamsin 659-8100, pottery
Whitehouse, Kitty 245-1848 wildlife paintings
Youngren, Grace 332-0243 watercolors

February 25, 2002

**Ms. Judith Custer
4 Longmeadow Drive
Dover, NH 03820**

Dear Ms. Custer:

Thank you for your interest in displaying your art at the Dover Library.

Per our recent conversation , we have reached a verbal agreement to exhibit your work in the month of April . I am enclosing our exhibit policy for you to read and ask that you contact me by March 13 so that we may set up a time for you to view the space and to sign a definite exhibit agreement.

From past experience I have found that it is very important that you look over the space ahead of time in order to assure that our mutual expectations and any special needs be met before set-up day.

In the event that you are unable to exhibit your work, please contact me as soon as possible; otherwise I will expect to hear from you by the 13th.

We are looking forward to seeing your work.

Sincerely,

**Sandra Erdmann
Assistant Director**